

**INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION  
SUMMARY MINUTES - REGULAR MEETING**

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*DATE: July 7 & 8, 2005*  
*TIME: 9:30 a.m.*

*PLACE: Cedar River Watershed Education Center  
North Bend, Washington*

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## INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION SUMMARY MINUTES - REGULAR MEETING

### Day 1

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DATE: July 7 & 8, 2005  
TIME: 9:30 a.m.

PLACE: Cedar River Watershed Education Center  
North Bend, Washington

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### INTERAGENCY COMMITTEE MEMBERS PRESENT:

Val Ogden, Chair	Vancouver
Yvonne Yokota	Sequim
Karen Daubert	Seattle
Bill Chapman	Mercer Island
Jeff Parsons	Leavenworth
Craig Partridge	Designee, Department of Natural Resources
Mark Quinn	Designee, Department of Fish and Wildlife
Rex Derr	Director, State Parks and Recreation Commission

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IT IS INTENDED THAT THIS SUMMARY BE USED WITH THE NOTEBOOK PROVIDED IN ADVANCE OF THE MEETING.  
A RECORDED TAPE IS RETAINED BY IAC AS THE FORMAL RECORD OF MEETING.

### MEETING CALLED TO ORDER

Chair Val Ogden called the meeting to order at 9:54 a.m.

She welcomed everyone and asked committee members to introduce themselves.

The agenda was reviewed and approved as presented.

### CONSENT CALENDAR

Reviewed Resolution #2005-15 July 2005 Consent Calendar approving:

- a. March 10 & 11, 2005, meeting minutes
- b. Time Extensions
- c. Scope Change
- d. NRTP Recognition

Karen Daubert discussed the list of time extensions and noted that some of the projects are five years old. Although these projects have a legitimate need to extend the deadline, there may be ways to streamline and complete these projects sooner. She would like the Board to review the time extension policy.

Jeff Parsons **MOVED** adoption of Consent Calendar Resolution #2005-15. Yvonne Yokota **SECONDED** the motion. Board members **APPROVED** Resolution #2005-15 as presented.

## **MANAGEMENT STATUS REPORTS**

### *Director's Report*

Director Laura Johnson provided an overview of the work done by staff since the last board meeting. (See agenda item #2a for details.)

- SSB 6242 Report was finalized.
- Recognized Mark Jarasitis' role and good work with the budget, including biennium closing and the start of the new biennium.
- Director Johnson noted that, although the agency did not receive any budget cuts, this is the tightest budget the IAC has faced since she has been with the agency.
- Discussed the new civil service rules and labor relations and activities surrounding the changes. Although we met all the required activities by the July 1 deadline, staff still needs to revise policies and job descriptions through the rest of the summer.
- May 1 application deadline for grant applications.
- Government Management Accountability and Performance (GMAP) work.
- Susan Zemek became a mother on June 15 to daughter Madeleine Liliana.

### *Planning-Related Status Report*

Greg Lovelady provided this report to the Board. (See notebook item #2b for details.)

Greg reviewed the notebook memo highlighting Federal Energy Regulatory Commission (FERC) work being done by Jim Eychaner and also the National Recreational Trails Program (NRTP) work. Greg also highlighted the quarterly quality progress report and the PRISM user survey results.

Chair Ogden noted that in his memo, Greg had mentioned that President Bush had signed the 7<sup>th</sup> extension for the federal transportation bill (which includes funding for NRTP). She met with Senator Maria Cantwell recently and discovered that the President has now signed the 8<sup>th</sup> version.

Director Johnson provided an update on the federal budget. The Senate has recommended \$30 million for Land and Water Conservation Fund (LWCF), but need to wait until fall to find out the final result.

### *Project Services Report*

Neil Aaland presented this agenda item. (See notebook item #2c for details.)

Neil highlighted the large number of applications received this year and reviewed the schedule for the next few months. He also reported that Don Clark is back on staff providing additional assistance with compliance inspections.

The Chair requested that Board members be informed of when the Advisory Committee meetings are being held.

Neil then provided a PowerPoint presentation on recent groundbreaking and dedication ceremonies:

- WWRP Local Parks groundbreaking
- Cedar Grove Park (WWRP Local Parks) – Bothell
- Evans Creek Trail (WWRP Trails) – Redmond

The Chair noted that she attended the first “big check” presentation at the Camas-Washougal dedication ceremony of the Columbia River Boat Launch.

Jeff Parsons attended the City of Chelan Rainier Field Renovation/Expansion project dedication and observed that it is a beautiful facility.

Director Johnson updated the Board on other upcoming “big check” ceremonies.

#### *Communications Report*

Written report only. (See notebook item #2d for details.)

The Chair discussed the work Susan Zemek has done since she has joined the IAC and how much she appreciates Susan’s work.

### **FINANCIAL UPDATE AND BUDGET REPORT**

Mark Jarasitis provided both the Financial Management Services Report and the Budget Allocation. (See notebook item #3 for details.)

Mark noted that at the time of this report, the WWRP funds were completely obligated, which is a real positive note.

Director Johnson reviewed the re-appropriation issue and status.

Mark reviewed the 2005-2007 budget and details of the appropriations.

### **MATCHING REQUIREMENTS DISCUSSION**

Jim Fox presented this agenda item. (See notebook item #4 for details.)

Jim reviewed the notebook memo and reasons behind the need for changing the various grant program match policies. If the Board finds the need to change the policies, some of the matching policies are in WAC and would need to be changed through the rule-making process. This is an issue that will be on the IAC agenda over the next several meetings.

Eligible Match:

*Question 1. Is a primary reason for requiring a match to demonstrate local commitment to a project?*

Board Discussion:

Karen Daubert favors a match due to the history of working with local grants, and issues such as volunteer hours, cash commitment, and local businesses.

Rex Derr noted that State Parks has received 45 percent private donations of land and funds whereas public financial resources are more limited. He would not propose using other public grants or funds to match but to use private grants or assets, such as land, cash, or volunteer hours.

Yvonne Yokota favors a match. She is not against another grant to match, but feels it still needs to have a percentage of local support.

Jeff Parsons agrees with the need for community commitment. In determining local commitment, he feels it is important to value the time and effort taken to write and submit the grant proposal.

- Agreed on need for local commitment in match (50 percent local, 50 percent could be from another grant).

*Question 2. Is a primary reason for requiring a match to provide grants to a greater number of projects?*

Jeff noted that there are different programs for different purposes and, if there is a project that covers a variety of different purposes, we could give it a higher priority. He suggests having separate thresholds of match for each funding program instead of applying one universal percentage for all. We need to have a discussion on how much should be expected for a match for each program and what should be allowed as match.

- Agreed that local commitment is a principle the Board should follow.

Karen feels 20-25 percent of local commitment sounds reasonable.

Jeff likes the idea of a minimum threshold on local commitment. Another idea is to give ranking points above the threshold.

- Agreed that funds need to be spread out as much as possible.

Discussed the need to look program-by-program and have public input program-by-program.

### *Timing*

The current policy is, when a sponsor is applying to another entity for matching funds, they need to have the grant from that entity in hand before IAC makes its final funding decision. Could have a grace period, although it would need to be kept short.

Chair Ogden and Karen Daubert both expressed concern with giving a grace period, but prefer to have the match in hand before final approval.

- The Board agreed on the need to stay with current policy on timing.

### Public Testimony:

Scott Thomas, parks planner, city of Burien, indicated that a large part of his job is to raise funds for acquisition and development of parks. The Burien community needs to take advantage of various grants for matching, as they are too small to do what they need to do. He is in favor of local match but there is only so much money and volunteers to do the work and is concerned with the amount of private funds required for match. There are a limited number of things volunteers are able to do. Timing is also difficult, especially if you are matching IAC grants since you don't get the answers on the same day.

Rex Derr observed that community service clubs seem to be declining but believes private foundations are growing.

Karen Daubert asked Scott Thomas about local contributions for their latest park.

Scott replied that they recently received a Starbuck's grant, National Fish and Wildlife Foundation (NFWF) grant, as well as volunteer labor. He noted that it is an ongoing effort to pursue grants and fundraising.

Ken Attebery and Gordon Walgren, port of Bremerton, discussed the port's situation and problems they have had with matching concerns. They support the Board's discussion.

Staff will come back with guidelines for individual programs and present options for public review and comment.

Karen would like to revisit the issue of timing in the next three or four months.

Rex asked whether the IAC wants to be the incentive to move forward on a project or the final reward afterwards.

Jeff spoke on the issue of ranking projects, giving a higher ranking to those with money in hand than those pending grant funds. Also need to make sure projects that can raise the funds have a higher priority than projects that can't raise the funds in the time outlined.

## TRAIL PLAN PRESENTATION

Jim Eychaner presented this agenda item. (See handout of the PowerPoint presentation for details.)

Jim discussed the 1991 Trails Plan goals and some current data:

- Fifty percent more city and county trails by 2000 – met and exceeded.
- Add 450 miles of rail trail and complete the cross-state trail by 2000 – not done.
- Reduce backlog of maintenance and operation backlog – State Parks increased backlog, DNR reduced.
- Increase “backcountry” trail miles – no net gain since 1991.
- New and improved funding – the trail plan is not responsible for new fund sources although there are additional fund sources since the 1991 report and general funds have decreased.

Jim noted three key options for the Plan: a) Stay the course; b) refocus; or, c) something in-between.

Options for Board consideration:

- Subcommittee to explore a “trails and paths agenda” related to Priorities of Government (POG).
- A statewide workshop or other forum to explore a trails and paths agenda.
- Set targets or goals relevant to POG.

Chair Ogden asked about the state trails conferences. Greg Lovelady reported that this year’s conference would be a smaller gathering to begin work on the 2006 conference. This would be a forum where they could look at this issue, but it is not on the agenda at this time. Jim Eychaner responded that the group is focused more on backcountry trails, not the local community trails population.

The Chair discussed the importance of trails to the POG and how it relates to the health aspect of IAC’s mission. She noted that it would be helpful to have the wording of the mission statement and goals in front of the Board at each meeting.

Rex Derr discussed the State Parks’ plan for trails.

Craig Partridge provided an overview of DNR’s recreation strategy and goals.

From the questions Jim presented, the Chair does not believe IAC should stay the course. The Board may have a role in coordinating efforts and looking at POG to see where the priorities lay and how we want the state to look in the future.

Public Testimony:

Jonathan Guzzo, Washington Trails Association, thanked Jim Eychaner and staff for the work done on trails. Jim’s presentation was informational but would also like input

on funding for NOVA and NRTP. He believes it is important to provide funds for front-country trails but need to continue funding the backcountry trails. He cautioned the Board about transferring funds from one fund source to another.

Jonathan feels NRTP and NOVA trails do contribute to the POG health, recreation, and economic goals.

Director Johnson asked Jonathan what he suggests state government can do to assist in trails, other than providing funds.

Jonathan believes the state can provide "leadership" – gathering the constituents, facilitating the plan/vision, and providing the space to bring the groups together. He prefers leadership that helps facilitate the answers instead of telling the people what to do.

The Board plans to discuss this issue more during the strategic plan discussion on day two of this meeting.

Bill Chapman would like to see more maps provided showing the trail data (who's walking, riding, etc.).

Director Johnson asked what the Board's policy would be if the science leads us to an answer that we don't want, such as finding out that sidewalks leading to a state park is the biggest need.

The Chair would first look at the mission and determine that sidewalks could be, or should be, done by other agencies.

Jeff Parsons asked if a statewide needs assessment had been done on trails and if this is something the IAC could use in its strategic plan. Jim Eychaner said his report was intended to be an assessment. Greg reported that the need for a statewide trails plan is high on the trails coalition goals, although they haven't been able to gather the resources to do this to date.

Mark Quinn discussed the need for a needs assessment.

## **WWRP LEGISLATIVE CHANGES**

Jim Fox provided an overview of the changes resulting from ESSB 5396. (See notebook item #8 for details.)

Jim reviewed the possible schedule for the WWRP rule adoption:

- September 2005 Meeting – WWRP draft policies and rules review
- November 2005 Meeting – Adopt WWRP policy manuals and rules



Rex Derr asked if the agency would be bringing on additional staff to work on this issue. Director Johnson reported that existing staff would be working on this as it is a core agency activity, although we may need to bring in additional support to assist with other agency duties.

**Public Testimony:**

Bill Robinson, The Nature Conservancy and Washington Wildlife and Recreation Coalition (WWRC), noted that farmland preservation projects would be the more difficult process to work through as there has been a riparian habitat protection program in the past, but the farmland preservation program is new.

Jim reported that he has put together a table outlining how the WWRP appropriation will be distributed to the farmland, riparian, and traditional WWRP programs. He will make it available to the Board.

**MITIGATION FUNDS DISCUSSION**

Neil Aaland presented this agenda item. (See notebook item #7 for details.)

This memo outlines the differences in policy between the IAC and the Salmon Recovery Funding Board (SRFB). Staff recommendation is to keep the current IAC policy on use of mitigation funds.

Board members asked if there had been any problems with this issue in the past. Staff reported that the policy has been successful in limiting problems.

The Board affirmed its current policy to allow use of mitigation funds as match.

**LEGAL ISSUES UPDATE**

Director Johnson provided an update on the Northwest Motorcycle Association and the Thurston County ORV Sports Park.

*Northwest Motorcycle Association*

We should hear in the next few months if the court will hear the discretionary appeal on this case.

*Thurston County ORV Park*

- Grays Harbor is continuing to look at the possibility of taking on the ORV Park.
- IAC and Thurston County have both had an appraisal of the property completed and both appraisals are very close.
- The proviso requires IAC approval for Thurston County to transfer ownership to another entity.
- This issue may be on the September IAC meeting agenda.

## **ADDITIONAL ITEMS**

### *Director's Performance Update*

Director Johnson informed the Board that she has a performance update and memo for upcoming goals. The upcoming goals are a preliminary draft, as members need to hear the strategic plan discussion first.

Chair Ogden suggested Director Johnson hold the preliminary draft goals but to hand out the performance update report. The Chair then provided a general overview of the process.

Director Johnson suggested the Board set the review process on a July-to-July schedule in the future, as that would provide a link to legislative and budget calendars.

### *Partner Agency Reports*

Craig Partridge gave a report on DNR:

- In the final process of adopting a revised policy for management of forested state trust lands, which deals with public use and access.
- Working on developing a map-based implementation strategy dealing with off-road vehicle use.
- Were given a \$1 million budget proviso for a study on the future of Washington's forests, looking at impact of land use conversions and recreation value of working forestlands.

Mark Quinn gave a report on WDFW:

- Developing a policy document on why WDFW purchases, owns, and manages public lands. This document is easy to understand and should be ready some time in the next couple of weeks. He believes this work blends very well with the SSB 6242 Report.
- In the past year, they have rewritten new management plans for all WDFW wildlife areas. This was a very ambitious project and should be finished by December 2005.
- Added an internet mapping application called "Go Hunt" that shows WDFW property across the state.

Rex Derr discussed the State Parks Centennial Plan. He would like to give a presentation on this effort at a future IAC meeting and, hopefully, receive some level of endorsement for this plan.

### *Update For The Evening*

The Board was updated on plans to meet at Lake Sammamish State Park for a brief presentation for past Board member, Bob Parlette, at the conclusion of today's meeting.

The meeting recessed at 4:40 p.m. and will convene tomorrow morning at 8:30 a.m.

## INTERAGENCY COMMITTEE FOR OUTDOOR RECREATION SUMMARY MINUTES - REGULAR MEETING

### Day 2

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DATE: July 7 & 8, 2005  
TIME: 9:30 a.m.

PLACE: Cedar River Watershed Education Center  
North Bend, Washington

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#### INTERAGENCY COMMITTEE MEMBERS PRESENT:

Val Ogden, Chair	Vancouver
Yvonne Yokota	Sequim
Karen Daubert	Seattle
Bill Chapman	Mercer Island
Jeff Parsons	Leavenworth
Mark Quinn	Designee, Department of Fish and Wildlife
Rex Derr	Director, State Parks and Recreation Commission

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Meeting reconvened at 8:36 a.m.

#### STRATEGIC PLANNING – NEXT STEPS

Greg Lovelady presented this agenda item. (See notebook item #9 for details.)

Greg reviewed the information the Board has discussed in past meetings.

Rex Derr wondered if the Board should stay at the higher level of planning strategies and not bring in activities also, due to the limited time the Board has together.

Greg then reviewed the strategic plan. It has three goals:

1. We help clients protect, restore, and develop habitat and recreation opportunities that benefit people, wildlife, and plants.
2. We achieve accountability in managing the resources and responsibilities entrusted to us through integrity, efficiency, fairness, and open programs.
3. We deliver successful projects by using broad public participation and feedback, monitoring, assessment, and adaptive management.

Greg also explained the challenge we are now addressing in linking the Board's strategic plan to the agency's (office's) strategic plan, GMAP, and SRFB mission and goals.

Chair Ogden discussed the need to bring out the Board's focus on health issues more clearly in the plan's objectives.

Bill Chapman and Jeff Parsons both believe that health should be stated right up front, in the goals.

Director Johnson suggested that, for the Board, it might be better to put it at the objective level.

Jim Fox suggested that, since health is fairly far out on the value chain for the Board, they could provide overarching principles that include health, rather than making health a goal or objective.

Karen Daubert suggested adding the word "healthy" to objectives 1.A and 1.B.

Jeff noted that it wouldn't have to be measurable, but the health and welfare of citizens needs to be included.

Mark suggested revising the mission and/or vision statement.

Bruce Crawford reminded the Board that one of the POG's the Board could address is the health of the citizens of Washington.

Bill would rather not include welfare, but health only.

Mark Quinn made a **MOTION** to amend the IAC mission statement to read "Provide leadership and funding to help our partners protect and enhance Washington's natural and recreational resources for the health and benefit of current and future generations". Rex Derr **SECONDED** the motion.

Board Discussion:

Greg pointed out to the Board that the State Comprehensive Outdoor Recreation Planning (SCORP) document includes health and well being.

Rex proposed a friendly amendment to change the wording from "health and benefit" to "health and well being". Amended motion **APPROVED**.

### *Trails*

Karen Daubert would like to highlight trails in the strategic plan by adding an update of the trails plan under 1.A.2. Board members agreed.

Director Johnson noted that 1.B.9 mentions a trails plan.

There was discussion on how to include and highlight the need for a trails plan focused on trails close to home.

Need to be as specific as possible on what the Board wants to get done in one year and in two years.

The need to develop a scope of work for the trails was discussed.

Karen Daubert made a **MOTION** to insert the wording "Get state trails plan underway including scope of work" into section 2.B. Bill Chapman **SECONDED** the motion. Motion **APPROVED**.

Jeff Parsons is concerned with using the word "consider" and would prefer a more active verb.

Bill believes that "consider" is exactly what the Board wants to do – to discuss and consider whether or not to take action on certain items.

It was suggested that "consider" could be replaced with "evaluate" or "assess". The Board concurred.

Karen would like the list of policies so the Board can prioritize which ones to work on. She is most interested in reviewing the policies in the Urban Wildlife Habitat Category.

Bill would like to change the word "especially" to "including" in section 1.B.9.

Jim Eychaner and Neil Aaland asked for clarification that the Board is focused on the role of the "state" in the trail plans and the role and responsibility of state agencies in connection with local and federal trails.

Karen Daubert **MOVED** to approve passage of Resolution #2005-16 with changes as discussed at this morning's meeting. Rex Derr **SECONDED**. Motion **APPROVED**.

The Chair thanked staff for their good work on the strategic plan.

Rex discussed Director Johnson's draft performance plan.

Director Johnson noted she would have the performance memo revised after today's meeting to lay out goals that reflect the Board's strategic plan.

Jeff asked to have the mission and vision statement in the strategic plan.

#### **BRANDING (IAC NAME CHANGE)**

Susan Zemek presented this agenda item. (See notebook item #10 for details.)

The need for a name change and the process were discussed, as well as the possibility of having one name for the Board and another name for the agency.

Director Johnson provided the history on the naming of the IAC.

Decisions:

- Board members were okay with changing the name, but would like to have the same name for the Board and the agency.
- Would like to have every Board member interviewed to provide feedback and input. Would also like to include staff, key stakeholders, and legislative members.
- Would like input from focus groups, including Washington Wildlife and Recreation Coalition, Association of Washington Cities, and Washington State Association of Counties, but this is a Board decision, not a public naming contest.
- Have a bill ready for the next legislative session seeking a formal name change.

**REVIEW OF 2005-2006 AGENDA ITEMS**

Director Johnson presented this agenda item. (See notebook item #11 for details.)

Discussed upcoming business items for the September and November meetings. Karen Daubert would like to continue the discussion on matching funds at September's meeting.

Discussed different options for meetings. Board members seemed to prefer fewer meetings that last one and a half days than seven one-day meetings. Will try for quarterly meetings in 2006, with no more than five at the most. Staff will draft a 2006 schedule for review at the September meeting.

The meeting adjourned at 10:49 a.m. Board members then participated in a tour including the Rattlesnake Lake Trailhead and Iron Horse Trail.

  
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Val Ogden, Chair

Next Meeting:      September 15 & 16, 2005  
                            Quality Inn Paradise Creek Conference Center  
                            Pullman, Washington

**RESOLUTION #2005-15**  
**July 2005 Consent Agenda**

**BE IT RESOLVED**, that the following July 2005, Consent Agenda items are approved:

- a) Approval of IAC Minutes – March 10 & 11, 2005,
- b) Time Extensions,
- c) Scope Changes, and
- d) NRTP Recognition

Moved by: Jeff Parsons

Seconded by: Yvonne Yokota

Adopted / Defeated / Deferred (underline result)

Date: July 7, 2005

**RESOLUTION #2005-16**  
**IAC Board Strategic Plan, 2005-2007**  
**July 8, 2005**

**WHEREAS**, through 2004 and the early months of 2005 the Interagency Committee for Outdoor Recreation (IAC) conducted planning retreats and strategic plan drafting meetings; and

**WHEREAS**, in the course of these meetings, the IAC board has agreed on the goals, objectives, strategies, and activities that will guide it and its staff in the coming months; and

**WHEREAS**, these goals, objectives, strategies, and activities have been reviewed in public meetings;

**NOW, THEREFORE BE IT RESOLVED**, that IAC hereby approves the *IAC Board Strategic Plan* dated June 27, 2005.

Resolution moved by:     Karen Daubert    

Resolution seconded by:     Rex Derr    

Adopted/Defeated/Deferred (underline one)